



# Carbon Reduction Plan Template

Supplier name: Onecom Limited

Publication date: 13<sup>th</sup> January 2023

## Commitment to achieving Net Zero

Onecom Limited aim to achieve Net Zero emissions by 2035.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2020</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
<b>Scope 1</b>	<b>15</b>
<b>Scope 2</b>	<b>86</b>
<b>Scope 3 (Included Sources)</b>	<b>48</b>
<b>Total Emissions</b>	<b>149</b>



## Current Emissions Reporting

Reporting Year: 2021	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	6
Scope 2	146
Scope 3 (Included Sources)	75
<b>Total Emissions</b>	<b>227</b>

## Emissions reduction targets

Whilst our 2020 and 2021 emission values show an increase, our organisation grew through acquisition in terms of offices and increased by circa 46% in terms of employees. The efficiency and optimisation of these acquisitions has been a key strategy through our integrations and Environmental Social and Governance (ESG) Continual Improvement Plan.

Hence, we estimate that our investment in the below initiatives will reach maturity within 5 years, by which time we have targeted that we will have decreased our carbon emissions by 25% from our 2022 figures and be Net Zero by 2035.

## Carbon Reduction Initiatives

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction initiatives:

- Before the COVID-19 pandemic, we moved to an agile working environment to allow our staff members to work remotely from home and reduce unnecessary travel to offices and customer premises.
- We deployed Microsoft Teams as our primary means of contact, enabling voice and video meetings, reducing the need for face-to-face meetings. This also reduced our technical footprint and need to use physical handsets at home and many office locations. We reduced commuting / business journeys by over 50%.
- Deploying an Agile Working Policy allows our employees to have a successful work-life balance, whilst also reducing regular commuting carbon footprint.
- We have changed our company car policy to reduce the number of cars on the road, by funding our staff with allowances to use their own vehicles.
- Our diesel fleet is being replaced with hybrid/electric vehicles, thus reducing the release of CO<sub>2</sub> emissions. At the end of 2022, Onecom also released an Electric Car Scheme for employees to lease electric vehicles as part of a salary sacrifice scheme.
- We aim to solely provide a hybrid or electric fleet by the end of 2030.



- We conduct Streamlined Energy and Carbon Reporting (SECR), tracking electricity usage, business mileage etc.
- Our offices have low energy lighting and automated switching to reduce energy usage level and duration.
- We implement strict printing procedures (including printer report logs) to reduce, minimise and eliminate unnecessary printing of documents.
- We have a Reduce, Reuse, Recycle approach to energy, water, and waste.
- We have reduced unnecessary packaging in our own warehouse and pushed similar policies into our supply chain and partners.
- We offer device recycling and offer incentives for customers to source refurbished hardware.
- Onecom have joined the Supply Chain Sustainability School for facilities management. The membership gives access to learning resources, case studies and webinars across 17 key topics of sustainability.
- Onecom have partnered with Ecologi and Nokia to plant trees in volumes relative to particular handset purchases. Through Ecologi's scheme, Onecom's customers have been able to plant over 18,000 trees as part of reforestation projects.

## Declaration and Sign Off


This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:

DocuSigned by:  
  
2852468E00C64A2.....

13/1/2023 | 16:03:54 GMT  
Date: .....

<sup>1</sup> <https://ghgprotocol.org/corporate-standard>

<sup>2</sup> <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup> <https://ghgprotocol.org/standards/scope-3-standard>